

INDEX
COUNTY BOARD MINUTES
Crawford County Annex and Teleconference
Phone Number: 1-408-418-9388
Meeting Access Code: 126 603 9643
Meeting Password: 66533833
June 18, 2020

1. AGENDA	2020-595
2. Roll Call, Pledge of Allegiance and Prayer	2020-595
3. Motion to Approve May 14, 2020 Board Meeting Minutes	2020-595A
4. Motion to Approve June 4, 2020 Special Board Meeting Minutes	2020-595A
5. Motion to Approve June 11, 2020 Special Board Meeting Minutes	2020-595A
6. Motion to Approve May, 2020 Claims	2020-595A
7. Officer Reports	2020-595A
8. Motion to Approve Treasurer's Report	2020-595B
9. Unfinished Business	2020-595B
10. New Business	2020-595C
a. Approval of Resolution to Add Referenda on Nov. 3 Ballot for Separation from Cook County	2020-595C
b. Approval of Resolution to Set Salaries-Circuit Clerk/Coroner	2020-595C
c. Approval of Resolution Authorizing Execution of Service Agreement for Electricity Supply	2020-595C
d. Approval to Change Polling Place Location in Oblong 3	2020-595C
e. Approval of Ordinance Setting Date for Unpaid Delinquent Taxes	2020-595C
f. Approval of Resolution to Purchase 2020 Caterpillar Road Grater	2020-595C
g. Approval of Engineering Agreement 20-03127-00-BR	2020-595C
11. Names Submitted for Appointment(s)/Re-Appointment(s)	2020-595C
12. Appointment(s)/Re-Appointment(s):	2020-595C
a. Re-Appointment of Terry Ochs to Prairie-Licking Fire	2020-595C
13. Committee Reports	2020-595D
14. Public Comments	2020-595D
15. Approval of Mileage and Per Diem	2020-595D
16. Motion to Adjourn	2020-595D

SEE AGENDA AND MINUTES FOLLOWING INDEX

REVISED AGENDA
Crawford County Board Meeting
Crawford County Annex and Teleconference
Robinson, IL 62454
Thursday, June 18, 2020 @ 6:00 pm

The phone number to access the meeting is: 1-408-418-9388

Meeting access code: 126 603 9643

Meeting Password: 66533833

Call to Order

1. Pledge of Allegiance.
2. Moment of Silence followed by Prayer and Roll Call.
3. Approval of May 14, 2020 County Board Meeting Minutes.
4. Approval of June 4, 2020 Special Board Meeting Minutes.
5. Approval of June 11, 2020 Special Board Meeting Minutes.
6. Approval of May, 2020 Claims.
7. Officers' Reports.
8. Approve Treasurer's Report.
9. Unfinished Business.
10. New Business:
 - a. Approve Resolution to Add Referenda on November 3 General Election Ballot for Separation from Cook County.
 - b. Approve Resolution to Set Salaries – Circuit Clerk and Coroner.
 - c. Approve Resolution Authorizing Execution of Service Agreement for Supply of Electricity.
 - d. Approve Resolution to Change Polling Place Location in Oblong 3.
 - e. Approve Ordinance Setting Date on Which Unpaid Taxes Become Delinquent.
 - f. Approve Resolution to Purchase 2020 Caterpillar Road Grader.
 - g. Approve Engineering Agreement 20-03127-00-BR.
11. Names submitted for Appointment(s)/Re-appointment(s).
12. Appointment(s)/Re-appointment(s):
 - a. Re-appoint Terry Ochs to the Prairie – Licking Fire Protection District Board of Trustees.
Term to expire on May 1, 2023.
13. Committee Reports.
14. Public Comments. 5 minute limit. Please contact the County Clerk's Office before 4:00 p.m. on June 17, 2020 and advise of desire to speak.
15. Approve Mileage and Per Diem.
16. Approve Adjournment.

STATE OF ILLINOIS)
) SS
COUNTY OF CRAWFORD)

Minutes of Proceedings "1 of 4"
Crawford County Board
Thursday, June 18, 2020

The members of the Crawford County Board met in regular session at the Crawford County Annex and by teleconference on Thursday, June 18, 2020. County Board Chair, David Fulling, called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a moment of silence and prayer led by Kip Randolph.

Upon roll call Koert Bartman, Kevin Morrison, George Bohman, Don Goupil, David Fulling, Kip Randolph, Kevin Dart, Jonathon Goff, and Jim Keller were present.

MINUTES

MOTION: George Bohman moved to approve the May 14, 2020 minutes as presented. Jim Keller seconded the motion. Motion carried unanimously upon roll call.

MOTION: George Bohman moved to approve the June 4, 2020 minutes as presented. Kip Randolph seconded the motion. Motion carried unanimously upon roll call.

MOTION: Koert Bartman moved to approve the June 11, 2020 minutes as presented. Kevin Dart seconded the motion. Motion carried unanimously upon roll call.

CLAIMS

MOTION: Jim Keller moved that the May 2020 claims be approved as presented. George Bohman seconded the motion. Motion carried unanimously upon roll call. (Claims: Page 596-626)

OFFICER REPORTS

Reports were given by Jenna Thompson for the Crawford County Health Department; EMA Coordinator, Brad Midgett; County Sheriff, Bill Rutan; County Clerk, Fayrene Wright; State's Attorney, Cole Shaner; Coroner, Earl Deckard; Treasurer, Twyla Bailey; and County Highway Engineer, Justin Childress. Written reports were submitted by the Regional Office of Education. (Reports: Page 627-649)

Jenna Thompson from the Crawford County Health Department reported that there have been a total of 17 positive COVID-19 cases in Crawford County. The Health Department is still investigating the last 6 positive cases. Jenna reported that a mobile unit from the State will be in Crawford County next week. They will perform a COVID-19 test on anyone without doctor's orders. They will accept insurance but there is no cost to the individual to have the test performed.

EMA Coordinator, Brad Midgett reported that things were slowing down on the IEMA side. He is trying to determine how to submit projects for reimbursement from FEMA.

County Sheriff, Bill Rutan reviewed reports. He reported that patrols are back to normal. May receipts were \$12,227.43 with \$10,648.52 of that being fees for out-of-county holdings. There were no Sheriff's Sales in May. Seventy people were booked into the jail with an average daily count of 21. There was one medical transport. COVID update: Bill reported that each prisoner has their temperature taken twice a day. New prisoners are quarantined for 14 days upon arriving. All employees have their temperature taken at the beginning of their shift.

County Clerk, Fayrene Wright reviewed reports. She reported that the Treasurer's Office and the County Clerk's Office have re-opened to the public with a limit of ten members of the public in the building at one time. Anyone wishing to search in the vault in the County Clerk's Office will need to make an appointment. The Supervisor of Assessments Office remains closed to the public pending installment of counters and sneeze guards. Fayrene reported that all of the recorded documents in her office will be scanned and digitized. This process should be done by the end of the summer. The cost of the project will be paid from automation funds. Also, Fayrene reported that SB1863 has been signed by the Governor and includes several changes for the upcoming November election. Crawford County has been awarded Federal and State grants totaling approximately \$44,000 to reimburse for the extra costs incurred in complying with this bill.

State's Attorney, Cole Shaner reported that his office is working and that the Courthouse is opening up safely. All individuals with court dates still need to show up. There could be possible consequences if an appearance is missed. Cole also reported that he has hired Lindsey Waldrop as Assistant State's Attorney.

Coroner, Earl Deckard reported case totals for the past several months as follows: February – 16, March – 13, April – 11, and May - 11. He reiterated that his department is COVID ready.

Treasurer, Twyla Bailey reviewed reports. Real estate tax bills were mailed on June 9. Approximately 34,553 tax bills were mailed. The first installment is due on July 14 with the second installment due on September 2. Mobile home bills are due September 2. Reminder letters will be sent out the week of September 14 and delinquent notices will be sent out the week of October 5. Delinquents will be published in the paper on October 24 and the tax sale will be held on November 12. Twyla reviewed the Ordinance Setting Date on Which Unpaid Taxes Become Delinquent. This is the same ordinance that the board approves each year setting delinquent dates. She had hoped to waive the penalty between the first and second installments this year because of COVID but legislation signed by the Governor on June 5 would mandate a 120-day delay and she is not comfortable with that type of delay.

MOTION: Koert Bartman moved to approve the Treasurer's report as presented. Kevin Dart seconded the motion. Motion carried unanimously upon roll call.

MOTION: George Bohman moved to approve the Ordinance Setting Date on Which Unpaid Taxes Become Delinquent. Jonathon Goff seconded the motion. Upon roll call Koert Bartman, Kevin Morrison, George Bohman, Don Goupil, David Fulling, Kip Randolph, Kevin Dart and Jim Keller voted "aye". Jonathon Goff voted "nay". Motion carried with 8 "ayes" and 1 "nay". (Ordinance: Page 650)

County Highway Engineer Justin Childress said that he would review his Agenda items under new business.

UNFINISHED BUSINESS

NEW BUSINESS

MOTION: Jim Keller moved to approve the Resolution to Add Referenda on the November 3 General Election Ballot for Separation from Cook County. George Bohman seconded the motion. Adam Davis and Collin Cliburn spoke in favor of the motion. Cliburn founded Illinois Separation in 2018 seeking responsible government behavior. Chairman Fulling reported that this area of the State receives \$1.87 back for every \$1 that is sent from this area to Springfield. Upon roll call Koert Bartman, Kevin Morrison, George Bohman, Don Goupil, Kip Randolph, Kevin Dart, Jonathon Goff and Jim Keller voted "aye". David Fulling voted "nay". Motion carried with 8 "ayes" and 1 "nay". M (Resolution: Page 651)

MOTION: Jonathon Goff moved to approve the Resolution to Set Salaries for the Circuit Clerk and Coroner with an increase of \$637 annually for each officer. Kevin Dart seconded the motion. Motion carried unanimously upon roll call. (Resolution: Page 666)

MOTION: Jim Keller moved to approve the Resolution Authorizing Execution of Service Agreement for the Supply of Electricity. Kevin Dart seconded the motion. Chairman Fulling reported that the amount is 20% less than the previous agreement. Motion carried unanimously upon roll call. (Resolution: Page 667)

MOTION: Jim Keller moved to approve the Resolution to Change the Polling Place Location for Oblong 3. George Bohman seconded the motion. Motion carried unanimously upon roll call. (Resolution: Page 671)

Highway Engineer, Justin Childress reviewed agenda items.

MOTION: George Bohman moved to approve the Engineering Agreement 20-03127-00-BR. Jim Keller seconded the motion. Justin reported that the agreement was for a bridge in the Village of Palestine. It will be transferred to the Lamotte Township, then the work will be done and then transferred back to the Village. That way it can be paid for with State and Federal funds. Motion carried unanimously upon roll call. (Agreement: Page 672-675)

MOTION: Don Goupil moved to approve the Resolution to Purchase a 2020 Caterpillar Road Grader. Kevin Morrison seconded the motion. Justin addressed the board regarding the road grader. He brought this up to the Road & Bridge Committee in September and gave the Committee regular updates through March. The cost of purchase is \$271,560.65 with payments of \$54,312.13 per year for five years. The cost to lease the same road grader would be payments of \$33,779.64 per year for six years for total payments of \$202,677.84 with an option to buy the equipment for \$135,000 at the end of the lease. The existing 25-year-old grader was traded in for \$52,000. Justin indicated that in the future any purchases over \$30,000 would be voted on in the Road & Bridge Committee so the vote can be reflected in the minutes. He will also give a report to the Chair of the Road & Bridge Committee so it can be relayed to the Board. In the future he will make sure the entire board is in the loop from the beginning on large purchases. Motion carried unanimously upon roll call. (Resolution: Page 676)

NAMES SUBMITTED FOR APPOINTMENT/REAPPOINTMENT

APPOINTMENTS/REAPPOINTMENTS

MOTION: Jonathon Goff moved to approve the re-appointment of Terry Ochs to the Prairie-Licking Fire Protection District Board of Trustees. Term to expire May 1, 2023. Don Goupil seconded the motion. Motion carried unanimously upon roll call. (Page 677)

STATE OF ILLINOIS)
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Minutes of Proceedings "4 of 4"
Crawford County Board
Thursday, June 18, 2020

COMMITTEE REPORTS

TECHNOLOGY: Jonathon Goff reported that last month the County's website had 5334 attacks of some kind. Mark Tull who manages the site has indicated that he will upgrade the site on election day to allow for increased traffic. On a day-to-day basis the Assessor's page has the most traffic with 15,380 views in one month. Jonathon also reported there is a better WebEx teleconference package available for a fee that would allow the teleconference for the meeting to run better.

BUILDING AND GROUNDS: Kevin Dart reported that they are waiting on cabinets and counter materials for the Supervisor of Assessments Office. The cabinets should be in Monday.

PUBLIC COMMENTS

State's Attorney Cole Shaner cautioned the Board to be mindful of their use of offensive language and profanity during meetings.

MILEAGE & PER DIEM

MOTION: Kevin Dart moved to call upon the Clerk to issue mileage and per diem. Jim Keller seconded the motion. Motion carried unanimously upon roll call.

ADJOURN

MOTION: Jim Keller moved to adjourn. George Bohman seconded the motion. Motion carried unanimously with an "aye" vote.

Meeting adjourned at 7:59 p.m.

RESPECTFULLY SUBMITTED

Fayrene Wright

FAYRENE WRIGHT
CRAWFORD COUNTY CLERK